**MD. SHAKHAWAT HOSSAIN**

Present Address: Gazi Bari, House# 19/B/5

Uttor Tolarbag Abasik Area, Mirpur 1, Dhaka.

Phone: +8801712368359, +8801914321315

E-mail: [shakhawat.shiplu@gmail.com](mailto:shakhawat.shiplu@gmail.com)

Linked in Profile Link: [linkedin.com/in/shakhawat-shiplu-368b61bb](https://www.linkedin.com/in/shakhawat-shiplu-368b61bb/)

**Career Objective:**

Looking for an opportunity to utilize & develop professional skills; explore new prospective

segments. Would like to use my experience & skills in the best possible way for achieving the

company’s goals, feel pleasure in access problem solving & sharing knowledge with others.

**Career Profile:**

**1. Senior Executive - Supply Chain Management at Gemsclip - eGeneration B2B Ltd – [an eGeneration group entity] (From April 2018 – Continuing)**

**Major Responsibilities & Achievements:**

* Leading the Supply Chain Management Sourcing team.
* Follow-up SCM daily operational activities (Procurement, Logistics, Warehousing

& Distributions) to ensure smooth business operations from B2B & Digital Platform based

business perspectives along with strategic business development engagements.

* Assist Team Lead SCM on assigned task & regular updates him accordingly as per her requirements.
* Implementation of Category based sourcing / procurement strategy
* Identification / Sourcing of suitable new suppliers
* Prepare draft & amendments of the assigned Agreements / Contracts.
* Bidding Tender & get work order from different organization
* Create new sales scope with different supplier with their product line.

**2. Executive - Supply Chain Management at Gemsclip - eGeneration B2B Ltd – [an eGeneration group entity] (From May 2017 – March 2018)**

**Major Responsibilities & Achievements:**

* Leading the Supply Chain Management team in all operational activities like Sourcing,

Procurement, Logistics, Warehousing & Distributions to ensure smooth business operations

from B2B & Digital Platform based business perspectives.

* Prepare billing system, bill submission & credit collect from client end.
* Same day delivery of 20% order fulfillment as per client requirement.

**3. Executive - Supply Chain Management at Bagdoom.com (From July 2016 – April 2017)**

**Major Responsibilities & Achievements:**

* Leading Supplier Management Team in Supply Chain Management.
* Ensure SCM about stock management about customer requirements & updated relevant team about new product line/variant.
* Ensure 100+ supplier about their product stock availability in our website.

**4. Service Coordinator (Logistics Maintenance) – Service Center at Nexus Mobile – Pacific Co (BD) Ltd. – [a pacific group entity] (From October 2013 – June 2016)**

**Major Responsibilities & Achievements:**

* Supervised all customer care & service center in Dhaka & outside Dhaka.
* Daily follow-up of customer care, service center, Prepare report for management.
* Maintain relationship with all stakeholders like dealers & sales team.
* Follow up Spare parts stock management, service stock, QC after service & ready for delivery stock.
* Support all stakeholders to give better service to customer.

**5. Supervisor (Brand Promotion) – Market Access & Akiz Group (From May 2013 – September 2013)**

* Team Lead for brand promotion of client products.
* Fulfillment client requirements.
* Hosting some event with the event management firm.

**6. Assistant Marketing Officer & Support Admin – Grameen Trading Ltd. (From December 2012 – April 2013)**

* Visit client premises for collect sample of yarn & fulfillment their requirements.
* Delivered required color yarn from lab to client premises.
* Support Purchase/Admin department for purchase chemical & factory relevant items.

**Competence/ Expertise:**

* Leading the Supply Chain Management team in all operational activities like Sourcing,

Procurement, Logistics, Warehousing & Distributions to ensure smooth business operations

from B2B & Digital Platform based business perspectives.

* Bidding Tender & get work order from different organization
* Create new sales scope with different supplier with their product line.
* Experienced in the area of Partner / Vendor Management, Vendor Strategies, Negotiation Strategies, Contract Management, Invoicing, Service Payments.

**Trainings / Professional Courses:**

* Triple - A - Supply Chain (Issuing Organization - Academy of Business Professionals - ABP)
* Project Planning & Concept (Issuing Organization - Academy of Business Professionals – ABP)

**Educational Qualification:**

**PGD – SCM - 2020**

Academy of Business Professionals – ABP. The certificate of this course is awarded by Edupro, UK.

**Masters of Business Studies (M.B.S.) - 2009**

Govt. Bangla College under National University

Major: Management

Result: 2nd Class obtaining 49% marks.

Result Published: 18th March 2013.

**Bachelor of Business Studies (B.B.S.) - 2008**

Bhola Govt. College under National University

Major: Management

Result: 02nd Class obtaining 49% marks.

Result Published: 28th June 2011.

**Higher Secondary Certificate (H.S.C.) - 2004**

Bhola Govt. College under Barisal Board

Group: Business Studies

G.P.A: 3.20 out of 5-point scale.

Result Published: 27th September 2004.

**Secondary School Certificate (S.S.C.) - 2002**

Bhola Govt. College under Barisal Board

Group: Business Studies

G.P.A: 3.25 out of 5-point scale.

Result Published: 03rd July 2002.

**Technical Skills:**

* Operating System: MS Windows
* Office Applications: All kind of MS Office applications
* E-sourcing / Online based RFQ / tendering process
* Adobe Photoshop.

**Language Proficiency:**

* Fluent both in Bengali and English for Spoken and Writing.

**Interest:**

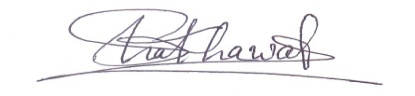
* Traveling, Gardening, Watching Movies, Reading Books & Learn New Idea/Things.

**Personal Details:**

* **Name** : Md. Shakhawat Hossain
* **Father’s Name** : Md. Shamsuddin Ahmed
* **Mother’s Name** : Shamsun Nahar
* **Nationality**  : Bangladeshi
* **Sex** : Male
* **Marital Status** : Married
* **Religion**  : Islam
* **Date of Birth** : 5th November, 1987
* **Blood Group** : A+
* **National ID No.** : 0911814338014
* **Permanent Address :** C/O: Md. Shamsuddin Ahmed, H-554, Musakandi, Bapta, Bhola Sadar, Bhola-8300, Resident Phone No +8801925452841, +8801928255060.

|  |
| --- |
| **Reference:** |
| |  |  |  |  | | --- | --- | --- | --- | |  |  | **Reference: 01** | **Reference: 02** | | Name | : | Sheikh Md. Ishtique Hussain | Mostak Hossain Khan | | Organization | : | Gemsclip.com | Rupali Bank Ltd. | | Designation | : | Team Lead (SCM) | Principal Officer (Loans & Advance Dept.) | | Address | : | R-22, H-4A, Saimon Centre, Gulshan-1,  Dhaka | Local Office: 34, Dilkusha C/A Dhaka-1000. | | Phone (Off.) | : |  |  | | Phone (Res.) | : |  |  | | Mobile | : | 01711504371 | 01711009052 | | E-Mail | : | ishtiaque.hussain@gemsclip.com | Mostakrbl11@gmail.com | | Relation | : | Professional | Relative | |  |  |  | | |

“I hereby acknowledge the above-mentioned information are correct and can be provide any relevant supporting documents be clarified / elaborate more through face to face discussion – if asked & required”

****

**MD. SHAKHAWAT HOSSAIN**

Date:-